



Common Council Meeting Minutes
Tuesday, March 15, 2022, at 6:30 p.m.
Chilton City Hall – Council Chambers – Lower Level
42 School St., Chilton, WI 53014

Pursuant to Section 19.84(2) and (3) of the Wisconsin State Statutes, notice is hereby given to the public, to the Tri-County News, the official newspaper of Chilton, and to those news media who have filed a written request for this notice that a meeting of the above-referenced was held at the date, time and location listed above.

This meeting was conducted both in the Council Chambers at City Hall and via remote conferencing due to a State of Emergency and federal, state, and local guidance on gatherings. Members of the public may join meeting through a Zoom link or call +1 312 626 6799 US (Chicago), Meeting ID: 970 4854 9352, Password: 434719.

Notice is hereby given that a majority of the Common Council of the City of Chilton, or a standing committee of that body were present at this meeting to gather information about the subject matter which they have decision making responsibility.

The above governmental body met to discuss and possibly act on the following agenda items as set forth below:

The regular meeting of the Chilton Common Council held at the Chilton City Hall was called to order at 6:30 p.m. by Mayor Tom Reinl.

ROLL CALL:

Council members Andrew Deehr, Ron Gruett, Peggy Loose, Joe Schoenborn, Kathy Schmitzer, and Robbie Seipel were present at roll call. Jon Kragh arrived at 6:32 pm.

Other city officials present were Mayor Tom Reinl, DPW Chris Marx, City Administrator David DeTroye, and Attorney Derek McDermott.

Also in attendance were Terry Owens, Samantha Woelfel, Sue Kaphingst, Pam Schuster, Shawn Rude, Nancy Reinl, Dan DeTroye, Rick Jaeckels, and Greg Kubichka.

Those in attendance recited the Pledge of Allegiance.

AGENDA: Motion by Schmitzer seconded by Loose and carried by unanimous voice vote to approve the Common Council Agenda for March 15, 2022, as presented.

REPORT OF OFFICERS:

Mayor – Tom Reinl –

- Mayor Reinl welcomed staff and members of the referendum presentation team from the Chilton School District.
- Mayor Reinl informed the council that the police department received \$10,635.00 in funds from Governor Evers as part of a statewide distribution of ARPA funds. Police will be using the funds for additional body camera purchases.
- Mayor Reinl read a brief statement showing his support for the referendum on April 5, 2022. The mayor proclaimed the future is with the children and he feels the proposed expenditures are appropriate.

CITY ADMINISTRATOR - David DeTroye –

- Currently working on funding sources and options for WWTP Phase 2 Upgrade which is estimated at \$690,000.00 – Chilton State Bank – 10 Year – 3%.
- Initial Bond conversation tomorrow with Phil Cosson of Ehlers regarding issuance of the 5 million required for the PD/Fire/City Hall Project.
- CORP complete – next step for parks is master planning. MSA is assisting and will have a proposal ready for the April 5 council meeting for review.

- Assisting McMahon Engineering as needed with PD/Fire/City Hall Project. Expecting a revised Fire building rendering very soon for review.
- Assisting McMahon Engineering, MSA Engineering, and SC Swiderski as needed with the Irish Road/Housing Project. April 5 is scheduled date for closing on Geiser land for multi-family project. May 2 excavation is scheduled.
- In-Person Absentee voting March 22 – April 1- normal hours of City Hall.
- .gov transition will soon be taking affect for the city of Chilton. More information forthcoming. Email accounts will be first initial last name @ chiltonwi.gov.

DIRECTOR OF PUBLIC WORKS – Chris Marx –

- Irish Road Reconstruction/Geiser Way Street Construction project
 - Design is nearing completion
 - Advertise for bid starting March 24
 - Bid opening April 7
 - Bid award and project presentation at Common Council on April 19
- Yearly Safety Training completed on 3/10, including joint Confined Space Entry and Rescue with the Chilton Fire Department
- Picnic Tables for Klinkner Park were delivered and assembled

Minutes: Motion by Gruett, seconded by Schoenborn and carried by unanimous voice vote to approve the minutes of the council meeting held on March 1, 2022.

Operator Licenses – Motion by Deeher, seconded by Gruett and carried by unanimous voice vote to approve the operator license application for Alan Mier. The application was approved by the police department.

February 2022 Financial Statements – Motion by Seipel, seconded by Loose and carried by unanimous voice vote to approve the February 2022 financials as presented.

Payment of Bills: Motion by Deeher, seconded by Gruett to pay all bills.

Roll Call Vote: Deeher, Gruett, Schoenborn, Loose, Schmitzer, Kragh, and Seipel all cast Aye votes. 7 – 0 motion carried.

Chilton Public School District – Referendum Discussion – Administrative staff and other members of the referendum committee from the Chilton Area School District presented a referendum slideshow to the council and audience in advance of the April 5, 2022, election. Discussion ensued and questions were answered by the panel.

Audience Participation: None

Old Business:

1. Klinkner Tree Identification Program – DPW Marx informed the council that 57 trees remain in Klinkner Park. As part of the approved tree identification program, Marx was given approval to get pricing for tree placards and stakes for promoting and identifying tree species. Marx received a quote from National Brand for 57 placards and stakes for a price of \$969.80. He is approximating the total project will be \$1,100.00 with shipping included. Motion by Schmitzer, seconded by Loose to approve the expenditure to National Brand including shipping for an approximate value of \$1,100.00. Roll Call Vote: Deeher, Gruett, Schoenborn, Loose, Schmitzer, Kragh, and Seipel all cast Aye votes. 7 – 0 motion carried.

New Business:

1. Klinkner Park Lighting Improvement Project – DPW Marx informed the council that \$2,000 was allocated for the improvement projects. Marx received two bids for the project. Permission is needed to utilize non-lapsing funds to cover the balance in excess of \$2,000.00. Motion by Loose, seconded Deeher to approve the quote for services from Moschel Power Services for \$2,111.34. Funds for the

project in excess of the budgeted \$2,000,00 would be taken from the park reserve fund. Roll Call Vote: Deehr, Gruett, Schoenborn, Loose, Schmitzer, Kragh, and Seipel all cast Aye votes. 7 – 0 motion carried.

2. Chilton Lions Club – Special Event Permit – Beerfest – Motion by Gruett, seconded by Schoenborn and carried by unanimous voice vote to approve the special event application for the Chilton Lions Club for the Wisconsin Micro Brewers Beerfest.
3. Temporary Class B Beer License – Chilton Lions Club – Beerfest – Motion by Gruett, seconded by Schmitzer and carried by unanimous voice vote to approve the temporary class B beer license for the Chilton Lions Club for the Wisconsin Micro Brewers Beerfest.
4. Coronavirus Emergency Grant Application – Chilton Police Department – No action was taken as the grant application process has already closed.
2. SD400 Valve Exerciser Purchase – DPW Marx informed the council that \$8,000 was budgeted in 2021 for the valve exerciser. At that time the public works crew elected to not replace the old unit, which in turn broke, and public works had to borrow a tool for operations. The city exercises 700 valves annually, and more are expected with the housing projects forthcoming. The process annually is approximately 250-man hours. Marx was only able to receive one quote from MacQueen Equipment. Motion by Deehr, seconded by Schoenborn to approve the purchase of a Spin Doctor SD400 Valve Exerciser from Mac Queen equipment for the cost of \$10,975.00 with funds to be taken from the water department funds. Roll Call Vote: Deehr, Gruett, Schoenborn, Loose, Schmitzer, Kragh, and Seipel all cast Aye votes. 7 – 0 motion carried.
5. ARPA Funds Discussion – Administrator DeTroye discussed the options that the city has for potential expenditures of the Federal ARPA funds. Information was given to the common council, and they were asked to give any feedback prior to the April 5, 2022, council meeting. The city needs to report on probable expenditures prior to April 30, 2022. The funds must be allocated by December 31, 2024. Funds need to be spent by December 31, 2026. The city will receive a total of \$402,000.00 of ARPA funds. No action taken.

Communication:

1. February Building Permit summary distributed.
2. Chilton Housing Authority meeting agenda distributed.
3. Chilton Library Board Agenda and Minutes were distributed.

Adjournment: Motion by Loose, seconded by Deehr to adjourn at 7:32 pm.
Unanimous voice vote and carried to approve.

Meeting Minutes Prepared by:
David DeTroye
City Administrator/Clerk/Treasurer